



Preston Street | OTTAWA

**PRESTON STREET BIA
BOARD MEETING
Tuesday, June 5, 2018
MINUTES**

Attendance: Mario Giannetti, Denis Matte, Cristina Forieri, Delio D'Angelo, Brian Murray, Antonella Ceglia, Amanda Papalia, April Miller, Genevieve Dowling, Catherine Henry, Lori Mellor

Absent: Steve Moffatt, Emily Ienzi, Catherine McKenney

- 1. Approval of Minutes:** No approval required as only Meeting Notes were taken at May meeting owing to lack of quorum.
- 2. Approval of Agenda:**
Moved by: Delio D'Angelo
Seconded by: Amanda Papalia
- 3. Chairman's Report:**
 - 3.1 Italian Festival on Preston:**
 - a) Delio advised the Board that Settimana Italiana is still showing the BIA as a Partner on their website. An email has been sent asking them to correct this.
 - b) Delio raised that there are issues with the Ottawa Police, requiring increased costs that the organizers feel are unnecessary.
 - c) The Italian Car Club has a new Vespa Photography Display this year.
 - d) As well as the Italian cars, this year there will be 15-20 Vespas in the parade.
 - e) The Mayor, and Prince of Italy will be riding in the parade.
 - f) Cristina reported on the street animation plan:
 - f1) Dems and Doll will be painting large canvases under the bridge throughout the weekend
 - f2) As well, D&D have prepared 3 Italian themed Chalkboards for the public to draw on.
 - f3) Capital City Dance will be performing on Sat. night.
 - f4) We have hired pairs of costumed stilt walkers to animate throughout the weekend.
 - 3.2 Porchfest:**

MOTION: That the Board approve up to \$2000 for sponsorship of Porchfest.
Moved by: Brian Murray
Seconded by: Cristina Forieri
Unanimously accepted.
 - 3.3 Signal Box Wraps:** The Grant has been approved by the City. The art work will be emailed to the Board members for approval. (Note: Option 2 was unanimously approved)
 - 3.4 Board Attendance:** The Executive Director distributed the attendance list to Board Members. The Members of the Board are asked to review their attendance and determine whether or not they have enough time to make participation on the Board a priority. Lack of attendance by Board Members is impacting the efficiency of the BIA to keep initiatives moving forward, and complete important Board business.
 - 3.5 July Board Meeting Hiatus:** The Board of Directors will not meet in July. The next meeting is Tuesday, August 14th at 9:30 am.

3.6 Annual General Meeting and Election of the Board of Directors: As this is a municipal election year, we are required to hold an election for the Board of Directors. The City requires that the election take place by the end of January, in order for the members of the Board of Directors to be approved by City Council in February. Those Board Members who plan to stand for re-election are asked to submit a one-page bio and recent photograph to the ED.

3.7 Election Rules: The executive director will present election rules at the August Board Meeting for approval by the Board.

3.8 The Election and AGM will be held on Tuesday, January 15, 2019 at 6:30 pm

3.9 House Keeping: Board Paperwork, Policy Binders: Board members are required to sign Code of Conduct and Confidentiality Agreement, and were given binders that contain all of our policy documents to date. If you were not at the meeting, please ensure you see the Executive Director to receive your binder.

4. Councillor's Report:

5. Financial Report: The April Financial report was attached to the Minutes package.

6. Other

Carry forward items

1. Improved Business Directory entry on website
2. Vinyl Wraps
3. Census
4. Porchfest
5. Election Rules
6. Policy for Disposal of Property
7. Presdelicious
8. Bambini flag replacement and L'Italia
9. DiscoSkate Night
10. Queensway Bridge replacement, lighting and electrical plan.
11. Bollard repair (under Queensway)
12. Treelight maintenance
13. Queensway Mural and Lighting repair and maintenance.
14. Signs on Trillium Pathway
15. CycleFriendly tourist area designation
16. Graffiti management
17. Albert Archway location and design partnership.
18. Retail Gap Strategy
19. Boundary Expansion
20. Procurement Policy